

**Internship in Archival Practices- Joint Internship with Recovering Voices, National
Museum of Natural History, Smithsonian Institution and the National
Anthropological Archives, National Museum of Natural History, Smithsonian
Institution.
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Mentors: Gabriela Pérez Báez, Curator of Linguistics, Department of Anthropology, National Museum of Natural History, Smithsonian Institution.

Caitlin Haynes, Reference Archivist, National Anthropological Archives, Department of Anthropology, National Museum of Natural History, Smithsonian Institution.

Description: This internship is intended to immerse a graduate student in Museum Studies, Anthropology, Linguistics or similar, and in archival practices in the context of language endangerment. This work includes the development of Subject Guides for archival collections that are of critical importance to the Recovering Voices initiative. The intern will also gain hands-on-training in archival and reference practice, and the ways in which archival materials can play a role in facilitating language and cultural revitalization. Projects will revolve around the reference process from consulting with researchers to determine the material most likely to suit their needs, to serving this material and monitoring its use in the research room.

Recovering Voices is the Smithsonian NMNH's response to the global crisis in cultural knowledge loss. *Recovering Voices* conducts and enables research on languages and knowledge systems to understand the loss of cultural diversity and to develop effective responses to reverse it. Access to collections is central to the recovery and generation of knowledge in the process. Global impact is achieved through partnerships with communities and academic institutions. The research is complemented by outreach that capitalizes on the Smithsonian's convening power to transform public understanding of the value of language and knowledge diversity. The intern will be immersed in Recovering Voices practices.

The National Anthropological Archives in the Smithsonian's National Museum of Natural History, Department of Anthropology, Collections and Archives Program, collect and preserve historical and contemporary anthropological materials that document the world's cultures and the history of anthropology. Their collections represent the four fields of anthropology- ethnology, linguistics, archaeology, and physical anthropology- and include fieldnotes, journals, manuscripts, correspondence, photographs, maps, sound recordings, film and video created by Smithsonian anthropologists, other preeminent scholars, and Indigenous peoples from around the world.

Qualifications: Applicants should be current students or recent graduates from an archives, library science, museum studies, anthropology, or linguistics program. A cumulative GPA of 3.0. Proficiency in MS Word and Excel is also required. Preference is given to applicants with strong research, writing, organizational, and communication skills. This position also requires attention to detail and professionalism. Cultural sensitivity and the ability to work with people from all backgrounds is a must.

Hours and Stipend: The internship runs from early January to May. The project must be completed from 9:00am-4:30pm, Mondays-Fridays, part-time.

Location: The National Anthropological Archives is located in the Smithsonian's Museum Support Center in Suitland, MD. <http://www.nmnh.si.edu/naa/>. The center is a 15-minute walk from the Suitland Metro Station on the Green Line and is also accessible via free shuttle from the National Mall. Free parking is also available. The Recovering Voices office is located in the National Museum of Natural History in Washington, D.C. Interns are expected to work primarily in the National Anthropological Archives.

To Apply: Interested students should provide a resume and a brief cover letter explaining their qualifications, reason for interest in the internship, and names and contact information of two references. Please assemble all materials into a single document and include your last name in the filename. Send the document as an attachment via email to Caitlin Haynes at HaynesCE@si.edu.